

MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
OTTER POND HOMEOWNERS ASSOCIATION, INC.
October 8, 2013

Present: David Beard, Christina Files, and Dave Woodruff present. Susan Mitchell was absent.

Meeting called to order at 1:03. (Motion by Dave W., second by Dave B.)

Guests: none.

Minutes: Minutes from the previous OPHOA Board meeting (September 10, 2013) were approved. (Motion by Dave W. seconded by Dave B.)

Unfinished Business:

Compliance Issues: There were no non-compliance letters sent out since the last meeting. The spreadsheet that lists compliance issues was reviewed and is part of this meeting's packet.

Boathouse Storage Locker: This effort will begin as schedules permit. It will likely become a project under the new Board.

New Business:

Ditch Maintenance: We reviewed the recent monthly report from John Vitale which included activities broken down by day. His letter is included in this packet.

Recreation Parks Department: Christina gave a brief update of the activities that have occurred since the previous Board meeting. The plans are now being refined and will be open for public comment again in November. They have agreed on one plan to go forward with.

OPHOA Correspondence: There was only one, and it is included in this packet. It was in regards to a neighbor launching a boat near the spillway and doing damage to the banks gravel.

Neighborhood Watch: There have been memos sent around about a potential home security system scam, and about a real home security salesman going door to door in our neighborhood.

Newsletter: For the next newsletter, the Board would like to see an announcement/reminder about the upcoming Annual Meeting. We would also like to see an announcement about the next Public Comment Meeting for the Recreation Center.

Budget & Financial Review: The budget and financial reports were reviewed and are included in this packet. We are still waiting for two non-compliance fees to be paid.

Web Domain: We reviewed the status of the OPHOA website. There is obvious progress being made. We are pleased to see it has been updated.

Annual Meeting: We discussed the final packet of what will be in the mailed out meeting packet. This will include: the agenda for the meeting; the notice for the meeting; last year's meeting minutes; a voting proxy form; proposed budgets; and profit and loss statements. We agreed that Christina would mail out this packet on approximately October 15, 2013.

Committee Reports: None.

Meeting adjourned at 2:15.

Next Meeting: The next meeting will be the annual meeting at Montrose City Hall on November 2, 2013.